



The Admissions Policy and the Annual Admissions Notice have been uploaded to the website. Please read both **before** completing the Application Form.

The link for the Application for Admissions Form Junior Infants September 2024 will be available from 09 October to 07 November inclusive.

Therefore, you will not be able to complete the form in advance of 09 October.

Please ensure you complete the Admissions Form **fully**. Please **include a full postal address**.

Please use **CAPITAL LETTERS** for your **Eircode**.

Stage 2 of the process is slightly different for siblings and non-siblings.

Siblings

- Please submit your child's original Birth Certificate before 20 November
- Verification of your child's PPSN (a Department of Education & Skills requirement eg Original Letter from Client Identity Services /GP Services Card.

Non-Siblings

- Please submit your child's original Birth Certificate
- Verification of your child's PPSN (a Department of Education & Skills requirement eg Original Letter from Client Identity Services /GP Services Card.
- **TWO of the following specific documents required by the Board for a valid application:**

Electricity Provider Bill

Gas Provider Bill

Landline Telephone Provider

TV Service Provider Bill (NOT TV LICENCE)

Mobile Service Provider

Refuse Collection Service Provider

Motor Car Insurance Certificate

Tax Credit Certificate

Social Welfare Documentation

PLEASE NOTE UTILITY BILLS MUST BE DATED WITHIN THREE MONTHS OF REGISTRATION DATES.

We will require that these **specific documents** be posted to the school or placed in an envelope and dropped into the school postbox between 08.30 – 15.10 Monday to Friday. Your child's original Birth Certificate will be returned, by post, to the address submitted on your application or given to the oldest family member who attends the school.

SUBMISSION OF INCORRECT DOCUMENTS WILL DELAY THE PROCESSING OF YOUR APPLICATION.

If you have any queries not addressed in the Policy document or the Annual Admissions notice, please **EMAIL** info@stpatricksns.ie and we will get back to you as soon as possible.